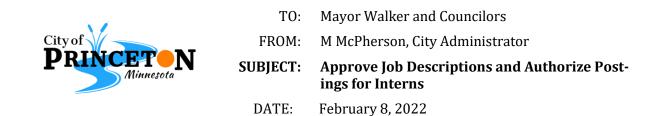
MEMORANDUM



Background:

The 2022 budget includes three interns, one in Finance and two in Community Development. Job descriptions have been drafted for each intern; they are attached.

Analysis:

In order to reach eligible candidates, especially if they are attending college, advertising of the openings is necessary now.

Recommendation:

Staff recommends that the City Council approve the attached job descriptions and authorize their posting.